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| Lone Working (out of office) |
| Description of activity  Working alone – unsupervised at remote location to head office. |

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| Hazards & consequences |
| Lone working – various hazards according the area of job being undertaken and in being alone in a premise doing work.  Personal safety – risk of violence & lack of assistance if first aid is required.   Note: Depending on task being assessed, hazards may vary. |

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| Tools & equipment used |
| Usual work tools & equipment used by the operative. |

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| Persons likely to be exposed to the risk |
| Lone operative. |

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| Initial risk | Without controls and precautions in place | | | | | | |
| Likelihood | 1 | | 2 | | 3 X | 4 | 5 |
| Severity | 1 | | 2 | | 3 | 4 | 5 X |
|  | |  | | | | | |
| Initial risk rating | | 15 | High | |  | | |
|  | | | |  | | | |
| Acceptable | | No |  | | | | |

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| Control measures |
| Operation of this work activity to an extent relies on the common sense and goodwill of operatives carrying it out and it is only by a competent person (instructed and trained) that accidents can be avoided.  Operatives are experienced and trained in the tasks/activities required to be done and for the setting out of protective measures.  The manager will monitor to ensure that operatives on remote duties can be accounted for, as required. Means of communication such as mobile phone and/or keeping in touch by land line. Operatives are instructed and trained in the various means of keeping in contact; use of mobiles, land lines, site communication systems.  Manager is to determine time periods for calling on a regular basis; minimum - at start of day, arrival, at times throughout the day, leaving site and arriving home. Operatives going to a premise must ensure that the manager knows to which premise they have gone and their estimated time of return (& when moving from premise to premise).    Where an operative is more than 30 minutes overdue the manager will ensure that a search is carried out to determine the condition of the operative. Awareness by manager of the location and time, and the activities being undertaken.  All operatives must register/sign on duty with head office for each work period/day. |

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| Comments |
| Other information such as procedures, if required, to be attached separately. |

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| Residual risk | | With controls and precautions in place | | | | |
| Likelihood | | 1 | 2 X | 3 | 4 | 5 |
| Severity | | 1 | 2 | 3 | 4 X | 5 |
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| Residual risk rating | | 8 | Low |  |  | |
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| Acceptable | | Yes |  | | | |
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| Assessor | Anthony Rose | Signed |  | | Date | 4/1/23 |